

## Kittery Community Center Board of Directors Meeting Minutes 9-19-12

Final

### 1. Call to Order 7:15pm by Jeff Thomson

Present: Jean Lincoln, Maureen Convery, D. Allen Kerr, Mike Downs, Steve Workman, Christie Salema, Jeff Thomson, & Bob Markel

Also present:

Mark Schremmer

Jeremy Paul, in lieu of Janice Grady

Gary Brown/Image Factory

Gerry Mylroie

### 2. Web Site Upgrade Presentation--Gary Brown/Image Factory

Gary Brown/Image Factory/Principal

Presented an estimate for a KCC website. HTML5 front end, mobile device compliant, should interface well with Google's best practices. Gary directed to meet with Bob Markel & Janice Grady and her staff. Bob and Janice can update us at our October/November meeting with thoughts and recommendations for KCC.

### 3. Agenda Amendments

none

### 4. Approval of August 15 minutes, moved to accept, Bob, all aye's

### 5. Arts/Culture committee report

Great Gatsby party plans 11-9-12, 6:30pm start, Drika Overton resigned from Arts & Culture Committee. Open houses 9-25 & 26 for theatre, next A&C meeting 9-27-12 4pm.

### 6. Fundraising Update

Sound system isn't in, screen, projector still needed. Curtains are on order. Mid-October should be done and ready to go.

### 7. Construction Wind Down/East Wing Status--Janice, via Jeremy

Punch list is winding down. Just about complete with exception of walking track replacement and a studio floor surface on the second floor.  
East Wing all rented except one room.

Fabulous Find Thrift Shop, KCC will be the October recipient. October 4th will be the open house at the thrift shop with a check presentation on November 8th.

### 8. Public Comment/Inquiry

Gerry Mylroie shares that the planning board has approved the signs for the KCC. He explains that there is a set back issue and they are in touch with the board of appeals to assist.

#### 9. Old Business

- a. Mori Mitsui--has already been taken care of.
- b. Development plan subcommittee--Jeff Thomson wishes to hold off on this until our next meeting.
- c. Gym use data--Jeremy is compiling it and will bring it to the October meeting
- d. Alcohol use policy draft

We have received policies from Wells & Kennebunk. Nothing from Portland, ME & Portsmouth, NH. Timetable we are working within for Jeff to get this issue on a town council agenda for October 10th meeting. Proposed policy needs to get to Mary Ann Place by the 2nd or 3rd of October. The hope is to have it discussed at the 10th meeting and then to schedule a public hearing for October 24th as it will be the last town council meeting with the current town council. Sub-Committee to get this going next week. Send out proposed policy to BOD to get ok electronically. Steve, Kent, Bob, & Janice to sit down Wednesday the 26th, 4pm to draft verbiage.

#### 10. New Business-Site Use Strategy

Jeff to Janice for future. Kittery Land Trust now renting space in the East Wing. Now that they are here perhaps they could schedule future meetings/happenings here at the KCC to help boost the KCC's usage. Likewise the Kittery Adult Ed programs offer many enrichment classes and seminars that aren't part of Adult Ed. Perhaps they can offer their 'enrichment-type' classes in the evenings at KCC instead of at Traip.

#### 11. Other

Jeremy presented a request from Bob's Clam Hut. They have a wellness program for their employees. They have been holding Zumba & Yoga classes at the KCC at a 50% reduction in room rental rate while the center has been getting up to speed. They wish to continue receiving a room discount so that they can continue the wellness program for their staffers. A general discussion ensued about pro's/con's of continuing this arrangement short-term. Motion to OK on trial basis through 11-30th by Jean Lincoln with Maureen Convery seconding the motion.

#### 12. Next Meeting--October 17, 2012

#### 13. Adjournment

Motion to adjourn by Bob Markel

Seconded by D. Allen Kerr